

MEETING MINUTES

Meeting called to order at 6:08 p.m.

In Attendance: Katherine (Kate) Jones (Principal), Brandie Ferrell (Assistant Principal), April S., Doug B., Michelle M., Alena A., Ivan B., Karyn M., Kate D., Christa B., Linda L., Cynthia (Cyndie) S., Nana E., Fatemeh L.

Welcome and Introductions

Approval of agenda and previous minutes (*as amended to add Linda to attendance*): Karyn approved, Seconded by Doug, all in favor

School Updates - Kate J. & Brandie

Kate J. gave the land acknowledgment and introduced herself to the council (**see presentation attached**)

1. School Updates

- 488 students enrolled as of today
- New staff: 8-3 homeroom (Karen Tham), 9-3 (Baylee Hopwo), 7-5 (TBD), Simon Burke (moving to PE and Wellness role), ACCESS EA (TBD)
- Facility updates: Foods room under construction, construction room renovation complete, new homeroom in our Learning Commons, new flooring on our main level, awaiting re-surfacing of back asphalt
- Communication- weekly Messenger Updates (Fridays), school website, daily announcements (in homerooms), email, My CBE to access ongoing summative assessment updates, conferences, and open houses
- Welcome back BBQ- a great event on Friday September 4
- Athletics opportunities already underway: Soccer, Basketball, Cross Country (Academy opportunities offered for students in grades 7 and 8 to build skills)
- Fees for option classes will be uploaded by the end of September and can be paid online via MyCBE accounts once posted

2. Learning Updates

- **Home Rooms:** 5 grade 7, 6 grade 8 and 6 grade 9 homerooms)- grade teams will send home bi-weekly messenger updates on Fridays
- **CFT classes** (options) started this week- lots of excitement and positive energy
- **Upcoming field trips this month**
- **Google classrooms:** students can sign in alongside parents at home
- **HDC Admirable Use Policy:** will be sent home tomorrow for review and signature

3. Requests for Funding Support

- Council requested that Kate J. provide requests for over \$1000 to council
- Kate J. requested Linda provide information so HDS bookkeeper can reconcile receipts
- Kate J. agreed to share requests for funding one meeting prior for approval at the next meeting to ensure Linda can review prior to approval; council agreed for smaller items this can also be done via email 2 weeks in advance of the next meeting if needed to be approved timely/or the upcoming meeting; these requests should be divided by casino request vs. discretionary with changes to be made as required during review process.
- Kate J. and Brandie indicated that field trips were communicated as a priority and provided an overview on upcoming events including camping trips, canoe trips and theatre opportunities that will be communicated at a later date,

School Council | New Business:

1. Introduction to School Council and Confirmation of Officers

- Executive elections for the council board were held, where the following were approved:
 - President – Kate D. – Linda approved, Cynthia seconded, all in favor
 - Vice-president – Wayne J. – Not present so provided a notice of intent, Kate D. approved, Michelle seconded, all in favor
 - Secretary – Christa B. secretary (with support) – Kate D. approved, Linda seconded, all in favor
 - Fundraising lead – April S. (with support), all in favor (decided at end of meeting)
 - Treasurer – Linda L. – Christa approved, Kate seconded, all in favor

2. Fundraising

- **Healthy Hunger**
 - Hayli taking this on, with support from Christa and Kate D. are working to set this up for the year
 - Kate J. confirmed details as follows: Tuesday and Thursdays, delivery ~11:45 a.m., organized by homerooms, 7 1-5, 8 1-6, 9 1-6, Access, Staff
 - Linda to confirm if Healthy Hunger cheques can be maintained status quo or if this should be moved to direct deposit into the council account; if change is required needs to be done via Healthy Hunger system
- Others to be explored by April (i.e., Skip the Depot)

3. Financial Update

- School council account currently has **\$3028.7**

4. School Council Meeting Schedule 2026-27

- September 10 (in person) (AGM, all in favor)
- October 22 (in person)
- November 19 (in person)
- January 14 (online)
- March 4 (online)
- April 15 (in person)

- May 13 (in person)
- June 17 (in person, if needed)
- September 16, 2027 AGM

Meeting adjourned at 7:35 p.m., all in favor.

H.D Cartright Parent Society

Meeting called to order at 7:36 p.m.

In Attendance: Katherine (Kate) Jones (Principal), Brandie Ferrell (Assistant Principal), April S., Doug B., Michelle M., Alena A., Ivan B., Kate D., Christa B., Linda L., Cynthia (Cyndie) S., Nana E., Fatemeh L.

Approval of agenda and previous minutes: Christa approved, Seconded by Nana, all in favor

1. Introduction to Parent Society and Confirmation of Officers

- Executive elections for parent society were held, where the following were approved:
 - President – Kate D. – all in favor
 - Vice-president – Wayne J. – Not present so provided a notice of intent, all in favor
 - Secretary – Christa B. secretary (with support) – all in favor
 - Casino Chair – Cynthia S. – all in favor
 - Treasurer – Linda L. – all in favor

2. Casino Update

- Dates November 21 and 22, Pure Casino
- Updates to come closer to this event date

3. Financial Updates

- Casino account: **\$100,422.22**
- Linda to provide update on casino funds prior to next month to confirm the date by when money needs to be spent

4. Updates

- Cynthia has finalized the sign-up genius and requested that Kate J. send this out in the next general update.
- Kate D. agreed to speak at the meet the teacher night on September 24 and print the flyers to pass out with members of council willing to help
- Cynthia will have a QR code available to sign-up for casino

Next Meeting: Thursday, October 22, 2026

Motion to Adjourn at 7:51 p.m., all in favor