HD Cartwright School Council Meeting
Thursday Oct 22, 2026
6 p.m.
Learning Commons @ HDC

MEETING MINUTES

Meeting called to order at 6:03 p.m.

In Attendance: Katherine (Kate) Jones (Principal), Wayne J., Hayli S., Karyn M., Christa B., Cynthia (Cyndie) S., Linda (see previous), Frehiwot A. Linda L.

Welcome and Introductions
Approval of agenda and previous minutes: Cyndie motioned, seconded by Karyn, all in favor

School Updates

Kate J. gave the land acknowledgment and reintroduced herself to the council for those who were not at the previous meeting **(see presentation attached)**

1. **School Updates**
   - **Health Hunger** is up and running, dates are on the website, no longer a school council initiative
   - **Student Well-being Action Team** members have been selected – Middle School Well-being Symposium upcoming **November 23** (8 students will represent HDC)
   - **Student Council** plans are underway
   - **Fall Field Day** great success
   - **Clubs** up and running: GSA (Mondays and lunch), Fantasy Games Club (Tuesdays at lunch), Chess Club, Crochet Club; Soccer concluded, basketball/wrestling seasons are ongoing
   - **School Development Plan (SDP):** SDP work is underway. The 2025–26 Results Report and this year's SDP are expected to be available online next month, with a continued focus on reading and belonging. Kate J. confirmed that the SDP process draws on PAT results, reading results, student perception data, and other measures. **Wayne reiterated the importance of an effective HDC Principal transition, particularly in light of the previous SDP results, and highlighted both the improvements he has seen since returning and the importance of sustaining that momentum.**

2. **Learning Updates**
   - **Friday Connect time:** focused on holistic life-long learning (spirit, heart, body, mind) and well-being creating opportunities for connection across the school and focuses on belonging
   - **Grade 8** classes attended Little Shop of Horrors; **grade 7** heads to the theatre next month; in response to Linda's question, Kate J. confirmed **grade 9 field trip(s)** being planned and request for funding coming.
   - Our Outdoor Education camping and canoeing trips were both a success this month
   - In response to Linda's question, Kate J. confirmed the **Grade 9 sailing trip** will go ahead, but TBD on whether this trip will be HDC only or whether HDC will partner with Simon Frasier school to make it happen (currently 8 students have signed up but minimum for HDC to have a boat is 10); Kate J. will request teachers add this to the Grade 9 teacher weekly updates
   - All diagnostic reading assessments are completed and targeted intervention work is underway to target at risk and struggling readers

- Band camp is booked for December (space for 55 students)

School Council | New Business:

1. **Financial Update**
   - School council account currently has **$3025.24**

2. **Fundraising 2026-2027 Fundraising**
   - Linda asked to add Calgary Co-op Community Gift Card Program for the sailing trip
     - Karyn mentioned previously she has seen perogy selling for the sailing trip
     - Kate J. confirmed that currently students are offering plants and pizza for sailing trip
   - Karyn requested that all fundraisers go out to the entire school (vs. only grades doing the fundraisers) as this is more effective to ensure entire school has opportunity to support

3. **Funding Requests**
   - Due to limited funding no discretionary budget could be approved at this time
   - Wayne requested executive meeting with Kate J. on how to manage discretionary funds

Meeting adjourned at 6:40 p.m.

H.D Cartright Parent Society

Meeting called to order at 6:43 p.m.

In Attendance: Katherine (Kate) Jones (Principal), Wayne J., Hayli S., Karyn M., Christa B., Cynthia (Cyndie) S., Linda (see previous), Frehiwot A. Linda L.

1. **Casino Update**
   - Dates November 21 and 22, Pure Casino
   - Cyndie provided an update that there are 4 main positions to be filled and the rest are back-up positions to be filled
     - Saturday nightshift: General Manager
     - Sunday day shift: Banker and Cashier
     - Sunday nightshift: Cashier
   - Cyndie confirmed the way communications re: casino volunteers go out in the weekly emails is sufficient and avoids emails going to junk mail

2. **Financial Updates**
   - Casino account: **$93,473.46**
   - Linda confirmed ~$26,000 to be spent before next casino

3. **Funding Requests**

Previous Year:

- **$28,421.53** approved in last year's budget, Lynda completing final verifications and then will work with school to issue cheques
- Funding request for **$2,006** for buses to Winsport: Wayne motioned, Christa seconded, all in favour

New Funding requests: 2026-2027

- Based on slide presented by Kate J., approve a discretionary amount from the casino funds of up to $31,080 provided that it can be verified within the rules and regulations of the AGLC, **Kate J. responsible for verification with the Parent Association prior to spend:** Wayne motioned, Hayli seconded, all in favour.
- Hayli raised that the school should budget for a flag for Track & Field for students to find teachers when they arrive to the Track & Field location.

Next Meeting: Thursday, November 19 (

Motion to Adjourn at 7:25 p.m.

APPENDIX:

School Council Meeting Schedule 2026-27

- September 10 (in person) (AGM)
- October 22 (in person)
- November 19 (in person)
- January 14 (online)
- March 4 (online)
- April 15 (in person)
- May 13 (in person)
- June 17 (in person, if needed)
- September 16, 2027 AGM

School Council

- President – Kate D.
- Vice-president – Wayne J.
- Secretary – Christa B. secretary
- Fundraising lead – April S.
- Treasurer – Linda L.

Parent Society

- President – Kate D.
- Vice-president – Wayne J.
- Secretary – Christa B. secretary (with support)
- Casino Chair – Cynthia S.
- Treasurer – Linda L.